

**WATER POLLUTION CONTROL AUTHORITY
FOR THE CITY OF NORWALK**

RULES AND REGULATIONS FOR DISCHARGE OF SEPTAGE WASTE

EFFECTIVE DATE: January 1, 1993

AMENDED: November 14, 2005

AMENDED: October 15, 2012

AMENDED: June 16, 2014

AMENDED: March 19, 2018

Any acceptance of liquid septic tank or cesspool wastes disposed at the Norwalk Wastewater Treatment Plant must comply with the City of Norwalk's Ordinances covered in Chapter 92 "Septage Disposal" and Section 91-4 "Waste Restrictions" and including those conditions necessary to achieve the above protection.

I SCOPE OF SERVICE

Septic tank truck owners or their agents are permitted to dispose of liquid septic tank or cesspool wastes which have originated within the City of Norwalk, the Town of Wilton, other towns that have executed an agreement with the Water Pollution Control Authority for the City of Norwalk (herein after referred to as the "WPCA"), or as authorized by the Director of Public Works and the WPCA Board of Directors into the Septage Receiving Station at the Norwalk Wastewater Treatment Plant during the following hours of operation: Monday thru Friday 6:00 A.M. to 6:00 P.M., Saturday 6:00 A.M. to 1:00 P.M. Septage Receiving Station is closed on Sundays and Holidays.

II LICENSE/REGISTRATION OF VEHICLES

Commercially licensed motor vehicles used to transport septic tank or cesspool liquid wastes must be inspected by the City of Norwalk Health Department, and licensed/registered by the WPCA for identification and also to assure that the equipment used is compatible with the Septage Receiving Station. Inspection and license/registration are the only means to obtain a septage disposal permit sticker in order to collect, transport through the public street or highways of the City and dispose septic tank/cesspool liquid wastes at the Norwalk Wastewater Treatment Plant. Procedures for applying or renewing licenses/registrations are as follows:

- A. New applicants should contact the WPCA to initiate the vehicle license/registration process.
- B. Vehicle owners are required to renew their licenses/registrations every June at a location and date specified by the WPCA. Please be aware that delinquent unpaid invoices must be paid in full in order to renew your license/registration.
- C. Application/renewal requirements for license/registration of vehicles:
 - 1. The name and address of the applicant. If applicant is a firm or partnership, the names of all the members shall be listed; if the applicant is a corporation, the names and titles of each of the officers shall be listed.
 - 2. The area within which the applicant wishes to collect or transport.
 - 3. The number, kind and capacity of the tank (in gallons) of the vehicles and other equipment to be used for such purposes.

4. Each application/renewal shall be accompanied by the deposit of a non-refundable one hundred dollar (\$100.00) license/registration fee payable only by check. Checks should be made payable to "Water Pollution Control Authority for the City of Norwalk". The license/registration fee is not pro-rated for partial year.
5. All commercially operated vehicles licensed/registered under the provisions of Chapter 92 of the code shall have the following information prominently and permanently displayed on both doors of the vehicle and the lettering shall be no less than four (4) inches in height:

Name of Company
Address
Telephone Number
Tare Weight

D. New/Renewal License/Registration Inspection:

Each truck must be inspected and an application filled out by a Sanitarian from the Norwalk Health Department prior to license/registration approval. If approved by the Sanitarian, the Director of Public Works or his agent shall issue to each applicant, one (1) septage disposal permit sticker for each vehicle. Each vehicle shall thereafter display such marker as long as the license/registration is in force.

- E. Each applicant is required to have a Surety Bond in an amount equivalent to 90 days disposal as discussed in Section III, Part E of these Rules and Regulations.

F. Other Requirements, Rules and Information:

1. The septage disposal permit sticker must be affixed to the vehicle prior to disposing liquid septic tank/cesspool wastes. Commercially operated vehicles shall display the marker along the operator's side of the vehicle easily seen by the Operator at the Septage Receiving Station.
2. Should the septage disposal permit sticker become lost misplaced or mutilated, there will be a charge of twenty-five dollars (\$25.00) for each replacement paid by the owner of the vehicle(s) to the WPCA.
3. The vehicle owner shall not transfer the septage disposal permit sticker to any other similar type vehicle without first completing transfer forms and inspection as required of all vehicles used to dispose liquid septic tank or cesspool wastes.
4. Septage disposal permit sticker will not be issued unless the motor vehicle(s) is registered with the Connecticut Department of Motor Vehicles and insured according to standard insurance practices.
5. Speed limit on City property is 10 mph, unless posted otherwise.
6. Any WPCA issued license/registration granted in accordance with these rules and regulations may be subject to revocation or suspension by the Director, WPCA, or Norwalk Health Department on the basis of failure to pay proper charges, use of unauthorized disposal sites, failure to meet sanitation standards, non-renewal of the hauler's license/registration, discharging wastewater from a non-authorized source, or the discharging of any other wastes that damage or interfere with the Norwalk Wastewater Treatment Plant or sludge management program.

III DISPOSAL FEES

- A. Licensed/registered haulers disposing septic tank or cesspool liquid wastes at the Norwalk Septage Receiving Station shall be charged a fee based on volume per load at the following rate:

<u>NORWALK/WILTON</u>	<u>EFFECTIVE DATE</u>
\$100/1000 GAL.	SEPTEMBER 10, 2002

The fee per load shall be computed on the full rated capacity of the tank for each vehicle, regardless of the actual amount in the tank at the time of dumping. The volume in each case shall be rounded up to the next even 500 gallons for trucks with odd volume dimensions.

- B. No wastes shall be accepted which is generated outside the municipal boundaries of the City of Norwalk or Town of Wilton, unless an agreement has been executed between the town of origin and the WPCA for acceptance of such wastes, or as authorized by the Director of Public Works and the WPCA Board of Directors.

- C. Bills and Payments:

1. The WPCA shall invoice vehicle owners on a monthly basis.
2. Payment shall be made within thirty (30) days of the billing date.
3. Payments may be made in person during normal business hours or by mail at the location specified on the invoice for services provided.

- D. Delinquent Bills:

1. Vehicle owners with unpaid balances beyond the invoice payment due date will be notified in writing from the Director of Public Works or his agent that their account will be frozen until full payment is received.
2. The vehicle owners account will be frozen five (5) days after the invoice payment due date and will not have access to the Septage Receiving Station until the balance and a one hundred dollar (\$100.00) activation fee is paid.

- E. Surety Bond:

1. Each applicant is required to have a Surety Bond in an amount equivalent to 90 days disposal, determined by the WPCA based on the applicant's average gallons disposed of from the previous calendar year.
2. The applicant shall update the Surety Bond amount annually, effective July 1st of each year. The WPCA shall inform the applicant of the required Surety Bond amount by May 31st of each year.
3. A copy of the latest Surety Bond shall be sent to the WPCA at the following address:

Water Pollution Control Authority for the City of Norwalk
15 South Smith Street
Second Floor
Norwalk, CT 06855
Attention: Wastewater Systems Technician

IV PRIVATE VEHICLES

For pickup truck mounted campers, trailers, or other recreational vehicles not hauling for a fee, septage disposal permit sticker will be required other than vehicle registration to indicate address for Norwalk or Wilton residents.

V RECORDS REQUIRED

- A. Drivers of commercially operated vehicles registered with the WPCA to pump and transport liquid septage will be required to hand deliver to the duty operator attendant at the Septage Receiving Station a “Septage Disposal Record” to be obtained in blank form by vehicle’s firm or owners from the WPCA or duty operator attendant – which form shall contain the following information:
 - 1. Name and address of owner or lessee of premises from which truck content has been pumped and hauled.
 - 2. Town of origin
 - 3. Amount of volume pumped from stated premises.
 - 4. Date of pickup
 - 5. Name of firm or owner of truck to be charged for disposal of truck contents.
 - 6. Septage disposal permit sticker number as registered with the WPCA.
 - 7. Name (in full) of driver of record pumping and hauling truck contents.
- B. Those quantities not recorded by manifest will not be allowed to discharge into the Septage Receiving Station.

VI SEPTAGE RECEIVING STATION

- A. Septic/cesspool liquid waste is ONLY to be disposed at the Septage Receiving Station unless notified by the plant operator to dispose at a different location. Any license/registration holder who is found dumping at any other location than the approved site without prior approval shall have his license/registration revoked or suspended.
- B. Haulers must follow the Standard Operating Procedure (SOP) provided at the Septage Receiving Station which includes raking the bar rack and disposing of the screenings in a container provided by the plant operator. The hauler is responsible for adequate care and cleanliness of all equipment and facility grounds when onsite. Failure by the license/registration holder to rake the bar rack, maintain facility cleanliness, or protect any equipment will be considered as grounds for license/registration revocation or suspension.
- C. Drivers of registered vehicles are required to bring and use their own hose to discharge into the Septage Receiving Station. Failure by the license/registration holder to use a suitable discharge hose will be considered as grounds for license revocation or suspension.
- D. ONLY one vehicle is allowed in the Septage Receiving Station bermed area at any given time.
- E. The driver of any licensed/registered septage transport vehicle is responsible for any spills from his vehicle. The driver shall clean up and notify plant personnel of any spills immediately.

- F. The driver of any licensed/registered septage transport vehicle is responsible for any direct damage that may have occurred to the Septage Receiving Station or plant facility while his vehicle is onsite.
- G. Onsite truck-to-truck transferring of septage is not permitted.
- H. The Septage Receiving Station shall be under surveillance at all times.
- I. No Fats, Oils, or Grease (FOG) of animal or vegetable origin in concentrations greater than 100 mg/l is permitted.
- J. FOG from outdoor or indoor automatic grease recovery units is strictly prohibited.
- K. Disorderly or offensive conduct, including but not limited to verbal abuse, hand gestures, threats or any other inappropriate, unprofessional behavior toward City of Norwalk employees or our contractors is prohibited. Any license/registration holder found to be disorderly or offensive shall have his license/registration revoked or suspended.
- L. The Wastewater Treatment Plant has a Personal Protective Equipment (PPE) policy for all employees, contractors, subcontractors, septage haulers and visitors. The minimum PPE includes hard hats (must meet ANSI Z89.1-2003); safety vests; safety glasses (must meet ANSI Z87.1); foot protection (must meet ANSI Z41.1); pants and shirts; work gloves (as needed) and hearing protection (as needed). Septic haulers are required to follow the PPE policy. Failure to comply will result in a written warning to the septage hauling company identifying the date, driver and truck ID. Continued abuse of the policy will result in more severe penalties; up to and including revocation of license/registration.
- M. All septage haulers are required to implement odor reducing control measures (i.e. pump oil additive) on each truck discharging septage waste to the Septage Receiving Station. It is the responsibility of each hauler to procure, install, and maintain odor reducing control measures.
- N. Any WPCA issued license/registration granted in accordance with these rules and regulations may be subject to revocation or suspension by the Director, Norwalk Water Pollution Control Authority, or Norwalk Health Department on the basis of failure to comply with these rules and regulations. Please refer to Chapter 92 (Section 92-8 – Revocation of License) of the Code of the City of Norwalk for detailed process of license/registration revocation or suspension.
- O. The Septage Receiving Station shall be closed when the Norwalk Wastewater Treatment Plant reaches 30 million gallons per day (mgd) in accordance with the WPCA’s National Pollutant Discharge Elimination System (NPDES) permit. Signs will be posted at the WWTP and notification to each septage hauling company via email or telephone will be made.

VII VIOLATION

Any person violating any of the provisions of Chapter 91 (Section 91-4 – Waste Restrictions) or Chapter 92 of the Code of the City of Norwalk shall be deemed guilty of a violation and shall be fined an amount as established in accordance with provisions of Chapter 92 (Section 90-4 – Approval of Rates and Fees). Each day such violation is committed or permitted to continue shall constitute a separate offense and shall be punishable as such here under.